



CITY OF BETHLEHEM

10 East Church Street, Bethlehem, Pennsylvania 18018-6025

Department of Public Works

www.bethlehem-pa.gov

Phone: (610) 865-7065

Fax: (610) 997-7950

Date: _____

Permit Fee \$10.00

STREET TREE PERMIT APPLICATION

- 1) This is an APPLICATION ONLY. This is NOT a permit. A permit will be issued to the applicant by the Director of Public Works pending an inspection of the trees/site by the City forester for the requested work. A separate permit is required for each property. The permit may be picked-up at Public Works upon payment of the \$10.00 permit fee. Make checks payable to the City of Bethlehem.
- 2) A permit is required to perform work on trees or shrubs on any public area of the City of Bethlehem. TREE REMOVALS require an approved permit and removals MUST be replaced as directed by the Director of Public Works. Your signatures on this application indicate agreement to these conditions and all others as set forth by the City of Bethlehem's Codified Ordinances, Article 910 and the City's Arboricultural Specifications and Standards of Practice.
- 3) Homeowners must use a tree contractor licensed to work in the City of Bethlehem.
- 4) Homeowners may perform minor tree work themselves if permitted by the Director. All work must be done in accordance with Article 910 and proof of homeowners liability insurance is required.
- 5) Tree removals require the stump and exposed roots to be ground down a minimum of four (4) inches below ground, grindings removed, and the hole filled with acceptable topsoil and leveled. If a replacement is required at the same site, the stump and exposed roots MUST be ground down sufficiently to accommodate the replacement rootball.
- 6) Fill out the application COMPLETELY and SIGN it to avoid delay. Please print information clearly. Return it to the Office of Public Works to be added to the inspection schedule. After the City forester has conducted the inspection, you will be notified by Public Works as to the issuance or denial of the permit.
- 7) Planting replacement trees does not require an additional planting permit if done before the removal permit expiration date.

PROPERTY OWNER NAME: _____ PHONE _____

ADDRESS: _____

LOCATION OF WORK: _____

Did homeowner receive a nuisance abatement letter? _____ Yes _____ No

PERMIT TYPE (Indicate the number of trees involved, the species, and circle the reason(s) for the work requested)

____ (RR) **REMOVE & REPLACE:** Species - _____

Dead Diseased Declining Damaged Sidewalk replacement* Stump

Other (explain): _____

____ (P) **PLANT:** (List Species): _____

____ (PR) **PRUNE:** Elevate over R/W (8'sidewalk-14'cartway) Crown: cleaning – reduction – thinning – restoration

Structural (young trees)

____ (RP) **ROOT PRUNE***

____ (F) **FERTILIZE or PESTICIDE APPLICATION** (Explain): _____

____ (UP) **UTILITY PRUNING** (List circuits and provide circuit maps.): _____

*Removal requests involving sidewalk and/or root pruning applications require lifting the sidewalk and hand excavation to expose the roots for inspection. An excavation permit is required. EXCAVATION PERMIT # _____

CALL BEFORE YOU DIG! PA ONE CALL # _____

ARBORIST/TREE CONTRACTOR: _____ Office Phone: _____

License #: _____ Badge #(s) _____ Contact person: _____

Cell phone _____ Arborist/Tree Contractor Signature: _____

The undersigned hereby agrees to the rules and regulations as set forth in Article 910 of the City's Codified Ordinances and agrees to provide replacement trees as required on the approved permit.

Property Owner's Signature: _____ **Date:** _____

Locate address, trees, and, streets

FORESTRY USE ONLY

Date Rec'd _____

Permit: _____ Approved _____ Denied

Type Issued: _____

Replace: N/A Group I Group II Group III NR(not required)

Recommendation: _____

Comments: _____

Please see inspection report on reverse side

THIS SIDE FOR FORESTRY USE ONLY

Permit Inspection Report:

Date: _____

Emergency/Hazard _____

Overhead utilities: _____ Underground utilities: _____

R/W width: _____ Parkway width: _____

Location of existing signs, driveways, hydrants, corners, utility poles, etc.: _____

Existing street trees: _____

Comments: _____

Street Tree Selection and Care guide replacement recommendations:

____ Group I – Mature height 15'-30', plant in tree lawn 2 1/2'-4' wide, tree form only (no multi-stem trees), suitable under electric utility wires, space 20'-25' on center.

____ Group II – Mature height 30'-45', plant in tree lawn 4'-6' wide, may or may not be suitable under electric utility wires, space 25'-35' on center.

____ Group III – Mature height 45' or more, plant in tree lawn 6' or wider, not suitable under electric utility wires, space 40' or more on center.